

**CONGRESS WRITING AND PRESENTATION LANGUAGES**  
**ENGLISH**  
**TURKISH**  
**(English summary is mandatory)**

**FULL-TEXT SPELLING RULES**

- ☐ The full text of the paper should be prepared in Microsoft Word format.
- ☐ The text of the paper should be prepared in a way that **does not exceed** 20 pages (including text, graphics, sources and all annexes).
- ☐ The writing area of each page should be arranged so that there is 2.5 cm space left, right, top and bottom.
- ☐ The paper should be written in Times New Roman font, based on left and right (leaning sideways) and with a single line spacing.
- ☐ The abstract should be at least 250 and at most 400 words in Turkish and English.
- ☐ Paper Title: 12 Font, Uppercase, bold and center
- ☐ Names of Author (s): 12 font, bold, leaning right.
- ☐ Author/Authors Affiliated Institution: 12 points to the right. Author and institution single line spacing.
- ☐ Main Headings: 12 Point leaning left, all letters capitalized and bold.
- ☐ Subtitles: 12 pt based on left, first letters capitalized and bold.
- ☐ Text: 12 pt with single line spacing based on left and right edges and 6nk paragraph spacing.
- ☐ Graphics, Table and Photo Titles: 12 pt, bold.
- ☐ A line spacing should be left between the sections of the paper text.
- ☐ The first letters of the headings of the tables and figures should be uppercase and the others should be lowercase.
- ☐ You can use any citation format you want.

**In** order to publish in the full text book, you must send your full text to [kazdaglari@balikesir.edu.tr](mailto:kazdaglari@balikesir.edu.tr).  
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